

Last checked: 26 September 2026

How to get a Caste Certificate in Maharashtra

The Caste Certificate is given by the Sub Divisional Officer or Deputy Collector. You apply online on the Aaple Sarkar portal and pay a fee of Rs 40.

Apply: Online

Fee: Rs 40

Time: 45 days on the portal service page, 21 days in the official checklist PDF

Official portal: Revenue Department, Government of Maharashtra

The official sources differ. The Aaple Sarkar service page and the list of notified services give 45 days for this certificate. The fees, procedure and checklist PDF gives 21 days. We could not tell which is current, so we show both. Ask at the Tahsil office if your application is late.

Quick answer

Register on the Aaple Sarkar portal, choose Revenue Department, Revenue Services and then the service Caste Certificate. Select the type of caste certificate, fill in the form, choose and upload the evidence of your caste, pay Rs 40 and submit. The portal service page gives 45 days and the official checklist PDF gives 21 days, so we cannot state one time with certainty. After the Sub Divisional Officer approves, you download the digitally signed certificate from the portal.

What you need before you start

- A mobile phone number for OTP
- Your photograph, a proof of identity and a proof of address, to upload during registration
- Documents that show your caste, for example your father's caste certificate or school leaving certificate (see the list below)
- Rs 40 for the service fee, paid online

Step by step

1. **Open the Aaple Sarkar portal and register.** Go to aaplesarkar.mahaonline.gov.in and choose Register. If you already have an account, log in.
2. **Make your user ID and password.** Choose one way: verify your Aadhaar number (UID), or make your own profile with an OTP sent to your mobile.
3. **Fill in your details and finish registration.** Enter your details and address, verify your mobile number and user name with the OTP, and upload your photograph, a proof of identity and a proof of address. Then complete the registration.
4. **Choose the Revenue Department.** After you register, choose Revenue Department in the left panel.
5. **Choose Revenue Services.** In the Sub Department list choose Revenue Services and click Proceed.
6. **Choose the service.** Select the service Caste Certificate.
7. **Read the list of documents.** Read the list of documents, then click Proceed.
8. **Fill in the application form.** Select the type of caste certificate. Then fill in the applicant details, the applicant's address, the beneficiary details, the beneficiary's father details, the beneficiary's caste or category details and other details. Select the evidence you will attach, and add any additional information.
9. **Accept the declaration and submit.** Accept the declaration and submit the application.
10. **Upload the documents.** Upload the identity and address documents and the evidence of your caste that you selected.
11. **Pay the fee and finish.** Pay the service fee of Rs 40 online and complete the application.

Documents

Proof of identity (any one)

- PAN card
- Passport
- RSBY card
- MNREGA job card
- Driving licence
- Photograph of the applicant
- Identity card issued by a government or semi government organisation

Proof of address (any one)

- Passport
- Water bill
- Ration card
- Aadhaar card
- Voter ID card
- Telephone bill
- Driving licence
- Electricity bill
- Property tax receipt
- Extract of 7/12 and 8A, or a rent receipt

Evidence of your caste (any one, the official list has more than 60 kinds)

- Caste certificate of the father or of a relative
- Caste validity certificate, including the validity certificate of a father or relative issued by the scrutiny committee
- School leaving certificate of the applicant, the father or the grandfather
- Extract of the primary school admission register of the applicant, the father or the grandfather
- Extract of the government service record (book) that mentions the caste of the father or a relative
- Extract of the birth register of the applicant, the father or relatives
- Copy of revenue records or village panchayat record, 7/12 or 8A extract, record of rights
- Enquiry report of the Talathi, Sarpanch or Police Patil, or the circle enquiry report
- Affidavit in the prescribed form (Form 2 and Form 3), and for Scheduled Tribe castes Form A-1

These are examples from the official list. The list has many more kinds of evidence. Choose the ones that show your own caste.

After you apply

- The application first goes to the Nayab Tahsildar. The tehsil clerk checks your form, documents and payment online.
- If something needs correcting, you get a rectification request with remarks. Correct it and submit the application again as the remarks say.
- If all is right, the application goes on to the Tahsildar and then to the Sub Divisional Officer, and each of them checks it online in the same way.
- When the Sub Divisional Officer approves, a digitally signed certificate is issued. Download it from the portal.
- If the service is delayed or refused, you can appeal. The first appeal goes to the Additional Collector and the second to the Collector.
- To follow your application, choose Track your Application on the Aaple Sarkar portal and enter the Application ID you got when you applied.
- To check that a certificate is genuine, choose Verify Your Authenticated Certificate on the portal and enter the 18 digit barcode value printed on it.
- For questions about services under the Right to Services Act 2015 you can call the 24 hour toll free citizen call centre, 1800 120 8040.

Official portal: <https://aaplesarkar.mahaonline.gov.in/en>

Official source: https://aaplesarkar.mahaonline.gov.in/pdf/Fees,%20Procedure,%20Checklist_Caste%20Certificate.pdf

LABHLO: <https://labhlo.in/en/guides/maharashtra-caste-certificate/>



LABHLO Summary. Not an official government document.

LABHLO is an independent information platform. This guide is a summary of the official source and is not a government document. Rules, fees and websites can change, so check the official portal before you apply.